

RFP 26-295, Onsite Clinic Services

2nd Selection Committee Meeting Minutes

July 30, 2026

Selection Committee Members:

Nathan Mann, Sheriff's Office
Liz Huebner, Property Appraiser
Stephanie Loyed, Clerk of Courts
Lisa Harder, Tax Collector
Linda Lacourse, Polk Elections
Steve Laureano, Risk Management
Mitch St. Jean, Risk Management

Staff: Tabatha Shirah, Procurement
Michele Sims, Procurement
Mark Thomas, Risk Management
Noah Milov, County Attorney's Office

Others: Anthony Donatelli, Willis Towers Watson
Kara Speer, Willis Towers Watson (Zoom)
Jerid Baxter, Willis Towers Watson (Zoom)

The committee convened at 9:30 a.m. Willis Towers Watson(WTW) presented the Quantitative Components scores. All committee members were present. Selection Committee members scored each proposal in alphabetical order using the evaluation criteria and selection process, Elevation Level 2.

The scores are as follows:

Proposer	Score
Marathon Health	86
Concentra Health Services	78
Premise Health	75
CareATC	71
Walk On Clinic	51

In accordance with the RFP Selection Process Elevation Level 2, the Selection Committee collectively decided to elevate the three (3) highest scored Proposers to Elevation Level 3, Proposer Interviews.

In accordance with Elevation Level 3 (Proposer Interviews), at this interview the Proposer(s) shall make a presentation focusing on:

- Current clinic model

- Future operational needs
- Approach to managing an influx of pre-employment physicals for Fire Rescue and the Sheriff's Office (e.g., accommodating approximately 30–40 new cadets within a one-week period).
- Proposed staffing model
- Operational capacity, including the anticipated number of patients that can be accommodated per day

The Selection Committee Members will have an opportunity to inquire about any aspect of the RFP and the Proposers Proposal. Each interview has been scheduled for 50 minutes. Each Proposer will have 30 minutes for their presentation which will allow for 20 minutes for questions from the Selection Committee. Proposers should ensure that one person from each of the following are present at the interview:

- Clinical team
- Operations team
- Implementation team
- Account manager

The interviews have been scheduled for Thursday, September 3, 2026, County Administration Building, Conference Room 413 (4th Floor), 330 West Church Street, Bartow, Florida, as follows:

Proposers	Interview Time
Concentra Health Services	1:00 p.m.
Premise Health	2:00 p.m.
Marathon Health	3:00 p.m.

In accordance with Florida Statute 286.0113, all interviews conducted will be exempt from attendance by anyone other than the selection committee. At the end of the last interview, the meeting will be open to the public at 4:10 p.m. and the ranking of firms and the Selection Committee members will then collectively decide if they would like to elevate one or more Proposers to Elevation Level 4, Best and Final Offer.

Meeting was adjourned at approximately 10:44 a.m.

Respectfully submitted,

Tabatha Shirah
Chairperson / Senior Procurement Analyst