

RFP 26-295, Onsite Clinic Services

Interview Meeting Minutes

Thursday, September 3, 2026

Selection Committee Members:

Nathan Mann, Sheriff's Office
Liz Huebner, Property Appraiser
Stephanie Loyed, Clerk of Courts
Lisa Harder, Tax Collector
Linda Lacourse, Polk Elections
Steve Laureano, Risk Management
Mitch St. Jean, Risk Management

Staff: Tabatha Shirah, Procurement
Michele Sims, Procurement
Mark Thomas, Risk Management
Noah Milov, County Attorney's Office

Others: Anthony Donatelli, Willis Towers Watson
Kara Speer, Willis Towers Watson
Jerid Baxter, Willis Towers Watson (Zoom)

Ranking Attendees:

Debra Payne, Concentra Health Services
Chad Zerangue, Premise Health
Anna Taylor, Premise Health
Deanna Larr, Marathon Health
Tiffany Combee, Marathon Health

Interviews convened at approximately 1:02 p.m. on Thursday, September 3, 2026. All Selection Committee members were present. Presentations were made in alphabetical order followed by questions of the Committee. The interviews ended at approximately 3:45 p.m.

After the Presentation/Interviews, the Selection Committee meeting became open to the public at 4:10 p.m. The Selection Committee ranked the firms from one to three with a ranking of one for the Proposer deemed to be the most highly qualified to perform the required services. The following are the firms interviewed and their final ranking by the Selection Committee.

Proposer	Rank
Concentra Health Services	1
Marathon Health	2
Premise Health	3

In accordance with the RFP's Selection Process, Elevation Level 3, Proposer Interviews, the Selection Committee collectively decided to elevate the two highest ranked firms to Elevation Level 4 Best and Final Offer (BAFO).

In accordance with the RFP's Selection Process, Elevation Level 4, Best and Final Offer (BAFO), Willis Towers Watson (WTW) will provide each elevated Proposer information to use to provide their BAFO.

The next meeting is scheduled for Monday, **September 14, 2026 at 9:00 a.m.** *at the Polk County Administration Building, 330 West Church Street, Conference Room 413, Bartow, FL.* The Selection Committee will convene to evaluate each Proposer with emphasis on Proposer submittal, interview and BAFO. The meeting will be open to the public and the ranking of firms and recommendation of award will occur in the sunshine.

Meeting was adjourned at approximately 4:35 p.m.

Respectfully submitted,
Tabatha Shirah
Chairperson / Senior Procurement Analyst