

July 24, 2026

POLK COUNTY, A POLITICAL SUBDIVISION OF

THE STATE OF FLORIDA

ADDENDUM #1

Bid #26-229

Grounds Maintenance Services – Countywide – Zones 1-8

This addendum is issued to clarify, add to, revise and/or delete items of the Quote Document for this work. This Addendum is a part of the Quote Document and acknowledgment of its receipt shall be noted on the Addendum.

Contained within this addendum: Addition, Revision, Questions and Answers

FTP site: <https://ftp3.polk-county.net>, you will be prompted for a User ID and Password. The User ID is procurevondor and the password is solicitation. After you have logged in to the FTP site, double click on the file folder **Bid 26-229, Grounds Maintenance Services Zones 1-9.zip**, select “Open” or “Save As” to download the attachments. If you need assistance accessing this website due to ADA or any other reason, please email Jason Flucker-Williams at jasonfluckerwilliams@polkfl.gov.

Jason Flucker-Williams

Jason Flucker-Williams

Procurement Analyst

Procurement Division

This Addendum sheet should be signed and submitted with your quote submittal. This is the only acknowledgment required.

Signature: _____

Printed Name: _____

Title: _____

Company: _____

Bid 26-132-SM – Janitorial Services for Various Parks Restrooms

Addendum #1

ADDITION

SPECIFICATIONS - FREQUENCY OF SERVICES: The service for this contract runs for 52 weeks a year. All locations/sites are to be serviced at least once a week.

REVISION

DELETE IN ITS ENTIRETY:

Special Conditions (pg. 33)

1. Award will be made based on overall low bid for each zone. A single vendor may only be awarded up to two (2) zones. Bidders must bid on all items for the bid to be considered responsive. All bid items should be bid at a fair and reasonable price; failure to do so may cause the bid to be non-responsive. The Procurement Director shall be the sole judge of what is fair and reasonable. The Procurement Director reserves the right to reject any or all bids and/or waive any minor irregularities in the bids received, whichever would be in the best interest of the County.

REPLACE WITH:

Special Conditions (pg. 33)

1. Award will be made based on overall low bid for each zone. A single vendor may only be awarded up to two (2) zones. If a vendor is the low bidder on more than two (2) zones, the vendor will be allowed to choose the two (2) zones they would like to service. Bidders must bid on all items for the bid to be considered responsive. All bid items should be bid at a fair and reasonable price; failure to do so may cause the bid to be non-responsive. The Procurement Director shall be the sole judge of what is fair and reasonable. The Procurement Director reserves the right to reject any or all bids and/or waive any minor irregularities in the bids received, whichever would be in the best interest of the County.
-

REVISION

DELETE IN ITS ENTIRETY:

I. RETENTION PONDS, bullet point #5 (on pg. 39)

- Spray all inlets for weeds.
-

Questions and Answers

Question 1: Can the previous awarded bid for these services be provided?

Answer 1: To obtain a copy of the previous bid, Bid 21-537, Grounds Maintenance Services - Countywide (Zones 1-8) and current pricing, please visit the FTP by following the instructions on the page one (1).

The previous bid information attached to this addendum is provided for informational purposes only. It is not incorporated into and does not form a part of this solicitation.

Question 2: Are temp service workers allowed, or will the awarded vendor need to have actual employees?

Answer 2: Yes.

Question 3: Is a spray license (LCM or any other) mandatory?

Answer 3: Yes, per Qualification #2 on page 35 of the bid package, the vendor must have a minimum of one (1) employee that possesses a State of Florida Limited Commercial Landscape Maintenance (LCLM) Certification issued in the name of the company employee. The employee holding this certification is the only person permitted to use/apply herbicides, insecticides and/or fungicides.

Question 4: Is a thumb drive required with all bid documents on it?

Answer 4: No. Per page 48 of the bid package, bid sheets are to be submitted on a USB flash drive along with a hard copy, if not submitting electronically through Kiteworks.

Question 5: Are you able to provide the parameters and value of the most recent contract for these services? If not the parameters of the contract, please provide any additional information regarding budget/previous award amount.

Answer 5: See the answer to Question 1 above.

Question 6: Please provide any previous associated change orders for the most recent/current contract and their value.

Answer 6: There were no changes orders.

Question 7: During the pre-bid meeting, it was mentioned different kinds of grass need to be mowed at different heights. Are the different kinds of grass clearly noted in each mowing area?

Answer 7: No, they are not noted. Each location may have different types of grass. We recommend Bidders visit each location prior to submitting their bids.

Question 8: Could you clarify what is meant by the need for the winning contractor to have an employee with a Polk County tax sheet?

Answer 8: Per Qualification #3, on page 35 of the bid package, the vendor must possess a Polk County Local Business Tax Receipt (f/k/a Business License) in the company name through the Polk County Tax Collector's office.

Question 9: How will the performance of this contract be evaluated? Please provide specifics.

Answer 9: Performance will be evaluated through County inspections in accordance with Line Item #8, Inspections, on page 46. Inspection reports and photographs will be provided for any deficiencies, and the contractor must respond with corrective action within 48 hours.

Question 10: Can more specifics regarding the frequency of service be provided?

Answer 10: The service for this contract runs for 52 weeks a year. All locations/sites are to be serviced at least once a week, regardless of slow-growing periods.

Question 11: Are all locations to be serviced 52 weeks out of the year?

Answer 11: Yes.

Question 12: Can a count of palm trees that need to be maintained at each site be provided?

Answer 12: We are unable to provide a count of palm trees. Vendors are encouraged to visit the sites to give a proper bid.

Question 13: Does the county have a list of approved herbicides? Will these be provided by the County or will the contractor need to have these herbicides on hand?

Answer 13: No. The successful bidder shall provide a list of all herbicides they intend to utilize. All herbicides must be reviewed and approved by the County prior to application.

Question 14: Can weekend-only areas be serviced after hours on weekdays?

Answer 14: No.

Question 15: Please confirm that no bonds are needed for this project.

Answer 15: Bonds are not needed for this bid.

Question 16: Is the 2 zone limit a hard cap? If a company can provide proof of capability to maintain all 8 zones, could we be awarded all zones we are low bid on? If there is a hard cap on 2 zones, and a bidder is low bid on more than two, will the contractor or county determine which zones are selected to be performed?

Answer 16: Yes. It is the County's intent to only allow 2 zones per awarded vendor. See the revision to Special Conditions, item #1 on page 3 of this addendum.

Question 17: Can pricing increases be requested by the company if the Consumer Price Index shows such an increase is justified?

Answer 17: In accordance with Item #20, General Information, a vendor may request a price increase after the bid has been in place for a minimum of 12 months.

"Price Increase: The Procurement Director reserves the right to increase/decrease price after the bid has been in place for a minimum of 12 months, when it is in the best interest of the County. Increases/decreases will be determined by the Consumer Price Index (CPI-U) unless otherwise stated in the Special Conditions."

Question 18: There are two areas with a brown outline and hatching on the map for the AG Center in Zone 4. What does this area denote?

Answer 18: Areas that will not be serviced by this bid.

Question 19: There is an area in red outline with no hatching towards the bottom of the Public Safety Complex map in Zone 6. What does this area denote?

Answer 19: The area that will not be serviced by this bid.

Question 20: Are there any services to be provided for the area shown in yellow outline on the left-hand side of the Winston Creek Fire Rescue map from Zone 8? It appears that most of this area is wooded and natural.

Answer 20: The large yellow area is not to be serviced by this bid.

Question 21: Can you please provide the total irrigation controller count, as well as the individual irrigation zone count for each property that has irrigation?

Answer 21: The County does not have this information available.
