



PROCUREMENT DIVISION

RFP 26-290 - A&E Services for the Kathleen Government Center

2nd Selection Committee Meeting Minutes

August 17, 2026

Selection Committee Members:

Michael Scott, County Commissioner
John Bohde, County Manager's Office
Keith Tate, Facilities Management
Darrell Johnson, Office of Supplier Diversity
Stacey Hoskins, Tenth Judicial Circuit of Florida

Staff: Brad Howard, Sr. Procurement Analyst
Noah Milov, County Attorney's Office

Audience: Dana Whitaker, The Lunz Group
Sue Weeks, Clemons, Rutherford & Associates
Michael Porter, FGM Architects
Tim Heoft, Grace Design Studios
Jerry Trout, Grace Design Studios

The committee convened at approximately 1:00 p.m. All committee members were present. Selection Committee members scored the proposals using the evaluation criteria and selection process, Elevation Level 2.

The scores are as follows:

<u>Proposer</u>	<u>Score</u>
Grace Design Studios	89
Furr, Wegman and Banks Architects	87
Fleischman Garcia Maslowski	82
Goodwyn Mills Cawood	81
The Lunz Group	79
Clemons, Rutherford & Associates	79

In accordance with the RFP Selection Process Elevation Level 2 and Section 287.055(4)(a), Florida Statutes, the Selection Committee collectively decided to elevate the four highest scored Proposers to Elevation Level 3, Proposer Interviews.

In accordance with Elevation Level 3 (Proposer Interviews), at this interview the Proposer(s) shall make a presentation focusing on Kathleen community needs and how the new government center will integrate within the surrounding community. The Selection Committee Members will have an opportunity to inquire about any aspect of the RFP and the Proposers' Proposal. Each interview has been scheduled for 30 minutes consisting of 20 minutes for their presentation and 10 minutes for questions from the Selection Committee. Each Proposer is limited to a group of three and the committee requests that proposed key project personnel be included. The group may be extended to four personnel if a subject-matter expert is available.

The interviews have been scheduled for Tuesday, September 8, 2026, in Room 407 of the County Administration Building located at 330 West Church Street, Bartow, Florida, as follows:

Grace Design Studios	2:00 p.m.
Furr, Wegman and Banks Architects	2:35 p.m.
Fleischman Garcia Maslowski	3:10 p.m.
Goodwyn Mills Cawood	3:45 p.m.

Meeting was adjourned at approximately 1:00 p.m.

Respectfully submitted,

Brad Howard
Chairperson / Sr. Procurement Analyst