

June 18, 2026

# **POLK COUNTY, A POLITICAL SUBDIVISION OF THE STATE OF FLORIDA**

## **ADDENDUM #1 RFP# 26-291, Engineering Services for the Cherry Hill Direct Potable Reuse Water Treatment Facility**

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This addendum is issued to clarify, add to, revise and/or delete items of the Contract Documents for this work. This Addendum is a part of the Contract Documents and acknowledgment of its receipt shall be noted below and on the Bid Submittal Form.

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Contained within this addendum: extension of receiving period, questions and answers

**The receiving period has been extended to Wednesday, July 1, 2026, prior to 2:00 p.m.**

***Brad Howard***

Brad Howard  
Sr. Procurement Analyst  
Procurement Division

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**This Addendum sheet should be signed and submitted with your  
bid submittal.**

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Signature: \_\_\_\_\_

Printed Name: \_\_\_\_\_

Title: \_\_\_\_\_

Company: \_\_\_\_\_

# **RFP# 26-291, ENGINEERING SERVICES FOR THE CHERRY HILL DIRECT POTABLE REUSE WATER TREATMENT FACILITY ADDENDUM #1**

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## **Questions and Answers**

Q1: Who will be on the Evaluation Committee?

A1: The selection committee is composed of Tamara Richardson, Jason Jennings, Hunter Johnson, and Ashley Howell of the Utilities Division and Darrell Johnson of the Office of Supplier Diversity.

Q2: Regarding Tab 5: Is the Firm a “Certified Woman or Minority Business Enterprise”. Many municipalities and government agencies have revised their certifications to no longer include the specific designations of MBE/WBE/SBE and instead are issuing certifications under the all-inclusive DBE designation. However, the RFP language suggests that points will only be given for firms that are specifically MBE and WBE certified. Would the County consider revising the requirements for Tab 5 to include firms that are certified DBEs and/or SBEs as well?

A2: At this time, Polk County’s policy on W/MBE vendors has not changed.

Q3: Can you provide a copy of the sign-in sheet from the pre-proposal meeting held on June 9th?

A3: Yes, to receive a copy of the sign-in sheet, please go to the following FTP site: <https://ftp3.polk-county.net>, and you will be prompted for a User ID and Password. The User ID is procurevendor and the password is solicitation. After you have logged in to the FTP site, double click on the file folder “RFP 26-291 Addendum 1.zip”, select “Open” or “Save As” to download the file.

Q4: Due to governmental policy changes, many local M/WBE programs have been suspended. The M/WBE firms whom our firm has worked with in the past are no longer certified because of this circumstance. Local governments, including Orange County and the City of Orlando, are starting replacement programs based on small business enterprise certifications. These programs have only been active for a few weeks and certifications are still in process. Will the County accept and award points for including legacy M/WBE certificates for subconsultant firms while they are in transition to these new programs?

A4: At this time, Polk County’s policy on W/MBE vendors has not changed.

Q5: Are we allowed to include 11 x 17 pages if needed, and if so, will they be counted as one or two pages when determining whether proposals meet the page limit requirements of the RFP?

A5: No, all pages in the submittal should be standard 8 ½” x 11” size.