

RFP 26-209, Freightliner Vehicle Acquisitions and Services for Classes 6-8

2nd Selection Committee Meeting Minutes

June 22, 2026

Selection Committee Members:

John Bohde, Deputy County Manager
Michael Chase, Fleet Management Director
Jason Jennings, Utilities Operations Manager
Darrell Johnson, Supplier Diversity Administrator
Mark Kithcart, Building Maintenance Manager

Staff Members:

Brad Howard, Sr. Procurement Analyst

The committee convened at 2:30 p.m. Selection Committee members scored the proposals using the evaluation criteria and selection process, Elevation Level 2.

The scores are as follows:

<u>Proposer</u>	<u>Score</u>
Polk Freightliner	91

In accordance with the RFP Selection Process Elevation Level 2, the Selection Committee collectively decided to elevate the 2 highest scored Proposers to Elevation Level 3, Proposer Interviews.

In accordance with Elevation Level 3 (Proposer Interviews), at this interview the Proposer(s) shall participate in a question and answer session focusing on the percentage markup for parts and accessories used in the service or upfit process. The Selection Committee Members will have an opportunity to inquire about any aspect of the RFP and the Proposer's Proposal. Each interview has been scheduled for 30 minutes. Proposers shall bring no more than three members of their team to the interview.

The interviews have been scheduled for Tuesday, July 7, 2026, at the County Administration Building, 330 West Church Street, Room 407, Bartow, Florida, as follows:

Polk Freightliner	3:00 p.m.
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In accordance with Florida Statute 286.0113, all interviews conducted will be exempt from attendance by anyone other than the selection committee. At the end of the last interview, the meeting will be open to the public and the ranking of firms and recommendation of award will occur in the sunshine.

Meeting was adjourned at approximately 3:00 p.m.

Respectfully submitted,

Brad Howard
Chairperson / Sr. Procurement Analyst