

RFP 26-208, Ford Vehicle Acquisitions and Services for Classes 1-5

1st Selection Committee Meeting Minutes

June 25, 2026

Selection Committee Members:

John Bohde, Deputy County Manager

Michael Chase, Fleet Management Director

Jason Jennings, Utilities Operations Manager

Darrell Johnson, Supplier Diversity Administrator

Mark Kithcart, Building Maintenance Manager

Staff:

Brad Howard, Sr. Procurement Analyst

The selection committee convened at 9:00 a.m. All committee members were present and received a copy of all Proposals submitted.

Procurement handed out RFP materials, gave an overview of the RFP Selection Process Procedures, and answered questions from committee members. Michael Chase gave an overview of the scope of services.

The meeting was adjourned at approximately 9:20 a.m.

The next meeting will be held Wednesday, July 16, 2026 @ 9:00 – 11:00 a.m. at the Polk County Administration Building, 330 West Church St., Room 413, Bartow, FL. The Selection Committee will score the proposals at this meeting as described in Elevation Level 2, Scoring. This is a public meeting so anyone who is interested in attending may attend.

Respectfully submitted,

Brad Howard

Chairperson/Procurement Analyst