

April 6, 2026

**POLK COUNTY, A POLITICAL SUBDIVISION OF
THE STATE OF FLORIDA**

ADDENDUM #3

BID# 26-117

**Polk County Sheriff's Southwest Command – Roof
Replacement**

This addendum is issued to clarify, add to, revise and/or delete items of the Contract Documents for this work. This Addendum is a part of the Contract Documents and acknowledgment of its receipt shall be noted below and on the Bid Submittal Form.

Contained within this addendum: revisions to Bid Scope of Work, questions and answers

Brad Howard
Sr. Procurement Analyst
Procurement Division

This Addendum sheet should be signed and submitted with your bid submittal.

Signature: _____

Printed Name: _____

Title: _____

Company: _____

BID 26-117, POLK COUNTY SHERIFF'S SOUTHWEST COMMAND – ROOF REPLACEMENT ADDENDUM #3

Revisions to Scope of Work

A. Technical Specifications & Products.

- **System:** Berridge Double-Lock Zee-Lock Panel (24-gauge standing seam). See attached replacement product data sheet
- **Substitutions:** No roofing manufacturer product substitutions are permitted. No exceptions.
- **Color:** Almond
- **Panels:** New metal roof panels must be full length; no splicing or laps are permitted.
- **Components:** Gutter, downspout, and fascia shall be Berridge 24-gauge (Soffit/Fascia: Berridge FW-12 24-gauge panels).
- **Existing Fascia:** The existing fascia shall be removed and replaced with new Berridge 24-gauge metal fascia matching the existing fascia step profiles. Installation shall include the longest possible lengths for all new work including fascia, gutters, and downspout.
- **Existing Soffit:** The existing vented soffit remains in good condition and can remain in place.
- **Installation:** Underlayment and sealants must meet Berridge and manufacturer requirements.

B. Warranties

- **Paint Finish:** 40-year warranty.
- **Weathertightness Warranty: (WTW):** 20-year Berridge Weathertightness Warrant.
- **Workmanship Warranty:** 2-year warranty commencing upon project acceptance at Substantial Completion.

C. Contractor Qualifications & Performance

- **Licensing:** Installation must be performed by a certified Berridge WTW licensed roofing contractor (no exceptions).

D. Existing Awnings

- The existing awnings shall be removed and replaced with new Berridge 24-gauge metal fascia matching the existing fascia step profiles. Installation shall include roof panels, fascia, gutter, downspout and post.

Questions and Answers

Q1: Are we replacing the gutters, soffit or fascia covers and what color if so?

A1: Please see Revisions to Scope of Work, D. Existing Awnings above. The color is almond.

Q2: What hours can we work?

A2: Please see Work Schedule on page 83 of the bid document.

Q3: Are we replacing the whole awning?

A3: Yes.

Q4: Please confirm whether any deteriorated or damaged roof decking discovered after tear-off is to be included in the base bid or treated as a change order upon discovery. If included in the base bid, please provide an estimated quantity or allowance expected to be carried by bidders.

A4: Repairs to concealed damages will be handled via the construction contract contingency. The Bid Sheet includes a \$1,200 contingency for wood repair over and beyond the cost of work, etc.

Q5: Please clarify the required underlayment scope for the metal roofing system is a full high-temperature peel-and-stick underlayment (e.g., Grace Ice & Water Shield) required across the entire roof, or only at valleys, penetrations, and eaves as referenced in the plans.

A5: The entire roof system.

Q6: Please confirm whether the following are to be included in full replacement - all perimeter and field flashings, penetration flashings (vents, curbs, etc.), any existing accessories not clearly shown in the plans.

A6: Yes, all are to be included.

Q7: Plans indicate a requirement for a signed/sealed structural engineer certification for 148 MPH wind compliance. Please clarify whether any additional fastening, deck re-nailing, or structural upgrades required to meet this certification are to be included in the base bid or handled as a change order if required after inspection.

A7: Per manufacturers requirements and inspection and re-nailing per FBC. No special alterations required for the truss systems, etc. Roof installation compliance only.

Q8: Please confirm that concealed or unforeseen conditions encountered after tear-off, including but not limited to rotted or damaged decking, non-compliant existing fastening patterns, deteriorated substrate or structural deficiencies will be handled as change orders and are not required to be included in the base bid

A8: See A4 above.

Q9: Please confirm that the scope of work is limited to the roofing system only, and that soffit, fascia, and gutter systems are not included in the base bid unless specifically noted. Additionally, please confirm that any repairs required to these components to facilitate proper roof installation will be handled as a change order.

A9: Please see A4 above and addendum clarification for new fascia, gutter and downspouts and soffit system to remain.

Q10: During the pre-bid meeting, awning or canopy replacement was mentioned. Please clarify if awnings or canopy structures are to be included in the scope of work. If so, please provide details on quantity, size, and specifications and are they to be replaced, repaired, or removed and reinstalled?

A10: Remove and replace. Sizes are as follows L 6' x W 10' 4" x H 8' 6" approximate (roofing contractor needs to verify the actual measurement on site).

- Q11: The specifications reference Grace Ice & Water Shield as the underlayment system. Please confirm whether the base bid requires full-roof coverage with this system or only selective application.
- A11: Full roof coverage required.
- Q12: Please confirm whether the required 20-year weathertightness warranty is to be included in the base bid, including any manufacturer inspections, fees, or requirements necessary for issuance.
- A12: All warranty items are to be included in the base bid.
- Q13: Please confirm whether there are any restricted work hours, noise limitations, security requirements, escorts, or access limitations due to the Sheriff's staff occupying the site during construction.
- A13: Please see Scope of Work beginning on page 74 of the bid document.
- Q14: Please confirm whether all temporary dry-in measures, tarping, phased tear-off, and protection required to maintain a fully leak-free building during construction are to be included in the base bid.
- A14: Yes.
- Q15: Please confirm whether all roof sections, including entry canopies or smaller roof structures visible on the elevations, are included in the scope of replacement.
- A15: Yes.
- Q16: Please clarify whether the stated contract duration includes shop drawings, submittal review, material procurement, and fabrication lead times, or if an early/conditional notice to proceed will be issued for long-lead material ordering.
- A16: A conditional notice to proceed can be utilized for shop drawing preparation/approval, lead times, etc. prior to work commencement.
- Q17: Please confirm whether any allowance or unit pricing is expected for items such as decking replacement or other concealed conditions, or if all such items are to be handled strictly as change orders.
- A17: Contractor's bid should be inclusive of all costs to complete the project in accordance with the scope of work and specifications. A \$1,200 contingency is included on the bid sheet for plywood.
- Q18: If preferred, please advise if bidders should include unit pricing for decking replacement (per sheet or SF) or additional underlayment or waterproofing upgrades.
- A18: See A17 above.