

RFP 25-421, Professional Engineering Services for Kathleen Rd Widening and Extension from Duff Rd to HWY 98

1st Selection Committee Meeting Minutes

February 4, 2026

Selection Committee Members:

William Lorenzo, Roads & Drainage
Doug Gable, Roads & Drainage
Klayton Fees, Roads & Drainage
Jose Fernandez, Roads & Drainage
Preston Warwick, Roads & Drainage

Staff: Tabatha Shirah, Procurement
Divina Arroyo, Procurement

The committee convened at 1:00 p.m. All committee members were present and received a copy of all Proposals submitted.

I gave an overview of the RFP Selection Process Procedures and answered questions from committee members. William Lorenzo gave an overview of the scope of services.

The next meeting will be held February 18, 2026, at 9:00 a.m. at the Polk County Administration Building, 330 West Church St., Procurement Conference Room 150 (1st Floor), Bartow, Florida 33830. The Selection Committee will score the proposals at this meeting as described in Elevation Level 2, Scoring. This is a public meeting so anyone who is interested in attending may attend.

Meeting was adjourned at approximately 1:20 p.m.

Respectfully submitted,

Tabatha Shirah
Chairperson / Sr. Procurement Analyst