

February 11, 2026

**POLK COUNTY, A POLITICAL SUBDIVISION OF
THE STATE OF FLORIDA**

ADDENDUM #6

RFP # 26-012, Disaster Debris Monitoring Services

This addendum is issued to clarify, add to, revise and/or delete items of the RFP Document for this work. This Addendum is a part of the RFP Document and acknowledgment of its receipt shall be noted on the Addendum.

Contained within this addendum: questions & answers, revisions, revised Attachment B added to FTP Site and selection committee meeting update.

To receive a copy of “**RFP 26-012, Addendum 6 - Revised Attachment B,**” please go the following FTP site: <https://ftp3.polk-county.net>, you will be prompted for a User ID and Password. The User ID is procurevondor and the password is solicitation. After you have logged in to the FTP site, double click on the file folder “**RFP 26-012, RFP Attachments**”, select “Open” or “Save As” to download the documents. If you need assistance accessing this website due to ADA or any other reason, please email Tabatha Shirah at tabathashirah@polkfl.gov.

March 4, 2026 @ 3:00 p.m. – 3:30 p.m. at the Polk County Administration Building in the Procurement Conference Room 150;– Procurement will distribute the Proposals and evaluation criteria to the Selection Committee.

March 24, 2026 @ 1:00 p.m. - 3:00 p.m. at the Polk County Administration Building in Conference Room 407 – Selection Committee meeting to score and elevate Proposers. At this meeting the Selection Committee will decide if they would like to interview Proposer(s) or if they would like to recommend to enter into contract negotiations with the highest ranked Proposer.

April 1, 2026 @ 9:00 a.m. – 12:30 p.m. at the Polk County Administration Building in Conference Room 407 – If the Selection Committee decides to interview Proposer(s), the interviews will be held on this date and time.

Tabatha Shirah
Senior Procurement Analyst
Procurement Division

This Addendum sheet should be signed and submitted with your submittal. This is the only acknowledgment required.

Signature

Printed Name:

Title:

Company:

RFP 26-012, Disaster Debris Monitoring Services
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Question 1: Are proposers permitted to input zero-dollar (\$0.00) rates for certain roles on *Attachment B: Compensation Schedule*?

Answer 1: No, Proposers may not list \$0.00 rates for required labor categories. All positions identified in Attachment B must include a reasonable fully burdened rate. Please see the FTP Site for “**RFP 26-012, Addendum 6 - Revised Attachment B**”, some labor categories have been removed.

Question 2: Should the use of an ADMS electronic ticketing system be incorporated into the pricing structure on *Attachment B: Compensation Schedule*?

Answer 2: Yes, if a proposer intends to utilize an ADMS electronic ticketing system, they should incorporate all costs associated with the use of the system into their pricing and shall be fully burdened into the hourly rates for the applicable debris monitoring positions provided on Attachment B: Compensation Schedule.\

Question 3: The manual process of filling out load tickets can jeopardize proper FEMA reimbursement if human error occurs. Utilizing electronic load tickets, computer tablets, and systems employing electronic contractor IDs with an Automated Debris Management System (ADMS) has become the industry standard and is critical for any successful debris operation. Because of the factors listed, we would like to confirm that any charges for the use of an ADMS are to be fully burdened in the proposed debris monitoring positions hourly rates provided and not as a separate hourly rate or separate position, separate flat rate, or substitutional charge for any listed position?

Answer 3: See answer for Question 2 above.

Revision

RFP Package, Tab 4 – page 13-14

Tab 4, Compensation Schedule (10 Points)

Proposers shall complete the compensation schedule included as Attachment B. For items not listed, the County will only pay the FEMA rates.

The unit pricing may be increased by the Procurement Director, or designee, after the contract has been in place for a minimum of 12 months, when it is in the best interest of the County. Increases will be determined by the appropriate price index as approved by the Procurement Director or Designee; however, the hourly rates cannot exceed the FEMA approved rates. No Board action will be necessary for unit price increases.

The Proposer with the lowest total cost will be allocated 10 points. Each additional Proposers cost point allocation will be calculated based upon their relative cost difference from the lowest Proposers cost.