

January 30, 2026

**POLK COUNTY, A POLITICAL SUBDIVISION OF  
THE STATE OF FLORIDA  
ADDENDUM #4**

**RFP # 26-012, Disaster Debris Monitoring Services**

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This addendum is issued to clarify, add to, revise and/or delete items of the RFP Document for this work. This Addendum is a part of the RFP Document and acknowledgment of its receipt shall be noted on the Addendum.

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Contained within this addendum: Questions & Answers and Receiving Date Extension.

**The Proposal Receiving Date has been extended one (1) week. The revised Proposal Receiving Date is Wednesday, February 11, 2026, prior to 2:00 p.m.**

***Addendum 5 forthcoming, question deadline has closed.***

*Tabatha Shirah*  
Senior Procurement Analyst  
Procurement Division

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This Addendum sheet should be signed and submitted with your submittal. This is the only acknowledgment required.

Signature \_\_\_\_\_  
Printed Name: \_\_\_\_\_  
Title: \_\_\_\_\_  
Company: \_\_\_\_\_

## **RFP 26-012, Disaster Debris Monitoring Services**

### ***Addendum # 4***

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**Question 1:** If this is a term contract subject to renewal, what is the maximum number of option periods?

**Answer 1:** The term is 5 years from the effective date of the agreement.

**Question 2:** Has the current contract gone full term?

**Answer 2:** The current agreements were set to expire on February 15, 2026, but have been extended and will remain in place until the new agreements are in effect.

**Question 3:** Have all options to extend the current contract been exercised?

**Answer 3:** Yes.

**Question 4:** Who is the incumbent, and how long has the incumbent been providing the requested services?

**Answer 4:** The current incumbents are Tetra Tech, Inc. as the primary and Thompson Consulting Services, LLC as the secondary. These agreements have been in place since February 16, 2021.

**Question 5:** What is the maximum number of hours post-event before work must commence?

**Answer 5:** Staff is communicating 24 to 48 hours before impact. Successful vendors are expected to mobilize as soon as the storm has passed, and the weather conditions are safe to drive in.

**Question 6:** Are any specific professional credentials required to qualify for the contract?

**Answer 6:** The vendor must demonstrate significant professional expertise in hurricane response, mitigation, and recovery services including proven experience working in post – storm environments.

**Question 7:** Will the resulting contract include a guaranteed minimum payment to the vendor?

**Answer 7:** Yes.

**Question 8:** Are there any superseding prior agreements that may impact this contract?

**Answer 8:** No.

**Question 9:** When/what was the most recent event that precipitated the activation of the existing or previous contract?

**Answer 9:** Hurricane Milton 2024

## RFP 26-012, Disaster Debris Monitoring Services

### Addendum # 4

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- Question 10:** Approximately how many cubic yards of debris were collected from the most recent event?
- Answer 10:** 1 million (Vegetative & C&D)
- Question 11:** What estimated or actual dollars were paid to the incumbent(s) after the most recent event?
- Answer 11:** Estimated 5.5 Million
- Question 12:** How many times have the incumbent's services been utilized in the previous five years?
- Answer 12:** The incumbent's services were utilized twice for two different hurricanes and yearly for truck / equipment certification.
- Question 13:** If there was a previous solicitation for these services, what was its title, number, release date, and due date?
- Answer 13:** RFP 20-299, Disaster Debris Monitoring Services, Released September 3, 2020, and opened October 14, 2020.
- Question 14:** When is the anticipated contract start date?
- Answer 14:** The agreement is anticipated to be executed in April or May 2026.
- Question 15:** Can you please provide greater explanation of your expectations related to any required subcontracting to minority-owned, women-owned, or other types or categories of small or disadvantaged businesses? For example, what is required with the proposal, and what is required to comply during the term of the contract?
- Answer 15:** No expectations are applicable with FEMA Funds.
- Question 16:** Are bidders permitted to deviate in any way from any manner of quoting fees you may be expecting? For example, if there is a pricing page in the RFP, can bidders submit an alternate fee structure? If there is no pricing page in the RFP, do you have any preference for how bidders should quote fees or can bidders create their own pricing categories?
- Answer 16:** No, Proposers must use the pricing sheet provided in the RFP. Negotiations on alternate pricing may be made at Level 4 of the Elevation.
- Question 17:** Please describe your level of satisfaction with your current or recent vendor(s) for the same purchasing activity, if applicable?
- Answer 17:** Polk County was satisfied with the current vendor.

## RFP 26-012, Disaster Debris Monitoring Services

### Addendum # 4

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**Question 18:** Is there a preferred Proposal delivery method, electronic or sealed parcel?

**Answer 18:** Electronic

**Question 19:** Can the County confirm forms to be returned are:

RFP Registration

Proposers Incorporation Information

Drug Free Workplace

Performance Survey Questionnaires

Affidavit Certification Immigration Laws

Employment Eligibility Verification (E-Verify) Certification

Exhibit A: Certification Regarding Debarment, Suspension, Proposed Debarment, and Other Responsibility Matters

Exhibit B: Appendix A, 44 C.F.R. Part 18 – Certification Regarding Lobbying

Attachment A (Cooperative agreement for Polk County public agencies)

Attachment B: Compensation Schedule

**Answer 19:** Yes, all documents listed above, as well as any information requested in each tab, and signature acknowledgement of all addenda issued.

**Question 20:** Could the County please confirm where the completed Questionnaire (Exhibit 1) for Tab 5 – Surveys of Past Performance should be sent for RFP 26-012? Should past clients email the completed surveys directly to Polk County, and if so, to which email address? Or should they return them to the vendor for inclusion in our proposal package?

**Answer 20:** Please see RFP Package, Preparing the Surveys, page 40. The firm is responsible for ensuring all references/surveys are included in their submittal, and do not have references email Polk County Procurement directly.

**Question 21:** Could the County please confirm whether vendors are permitted to include an appendix with additional or supporting information? Specifically, we would like to know if an appendix may be used to provide supplemental details that further explain the firm's experience and qualifications, without conflicting with the page limitations outlined in the Submittal Requirements?

**Answer 21:** Please submit only the materials requested in the RFP package. Firms selected for interviews will have the opportunity to provide additional details regarding their experience, qualifications, and related information.

## RFP 26-012, Disaster Debris Monitoring Services

### Addendum # 4

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**Question 22:** Would the County consider extending the page limit for these sections, as doing so would allow vendors to provide information that may better support the County's evaluation and understanding of each firm's capabilities?

**Answer 22:** Not at this time

**Question 23:** The RFP uses the phrase 'one page, single or double sided' throughout the proposal that specifies page limits. Could the County please clarify whether this means one physical sheet of paper (allowing content on both sides), or if the County intends this to be a strict one-page limit regardless of printing orientation?

**Answer 23:** One page, single- or double-sided, means a single physical sheet.

**Question 24:** On Page 11 - Tab 2 and Tab 3 request the same information about Organization Staff Chart & Staff Experience, but on (page 15 RFP) under Evaluation Level 2 under bullet point APPROACH and METHODOLOGY suggests TAB 3 is required for this and measured for 40 points?

**Answer 24:** See Revision 1 below.

**Question 25:** Is there a firm currently providing these same services for Polk County? If so, who is the incumbent?

**Answer 25:** AshBritt

**Question 26:** If there is an incumbent providing these services, are they eligible to respond to the current RFP?

**Answer 26:** Yes.

**Question 27:** Were the services provided by the incumbent and how would you rate them?

**Answer 27:** Yes, incumbent was satisfactory.

**Question 28:** How many times has Polk County activated the contract within the last 5 years?

**Answer 28:** 2

**Answer 29:** Can you please advise if a debris monitoring firm is already under contract to perform debris monitoring services for the county? If so, can you please identify the firm?

**Answer 29:** Tetra Tech

## RFP 26-012, Disaster Debris Monitoring Services

### Addendum # 4

---

**Question 30:** Can you please advise if a performance bond will be required for debris monitoring firms because Attachment D speaks to debris removal, not monitoring. See language below from Attachment D?

**Answer 30:** Event Performance Bond is required, language will be changed to “Debris Monitoring.”

### Revision 1

**RFP Package, Elevation Level 2, page 15:**

#### **Elevation Level 2 (Selection Committee Evaluation)**

Procurement shall score each Proposal on the following evaluation criteria:

- Compensation Schedule (Tab 4) - 10 points
- Surveys of Past Performance (Tab 5) - 10 points

Subtotal Points-20 Points

by the process stated under each corresponding Tab description

Each Selection Committee member shall score each Proposal on the following evaluation criteria:

- Experience and Expertise (Tap 2)- 40 points
- **Resources and Availability** (Tab 3)- 40 points

Subtotal Points-80 points

by the following process:

Each Selection Committee member shall determine which of the following descriptions applies to each of the foregoing evaluation criteria: