

RFP 26-011, Disaster Debris Removal Services

1st Selection Committee Meeting Minutes

March 4, 2026

Selection Committee Members:

Michael Teate, Roads & Drainage
Gloria Reyes, Roads & Drainage
William Norris, Roads & Drainage
Wrynn Collins, Roads & Drainage
John Bohde, County Managers Office

Staff: Tabatha Shirah, Procurement
Divina Arroyo, Procurement

The committee convened at 2:30 p.m. All committee members were present and received a copy of all Proposals submitted.

I gave an overview of the RFP Selection Process Procedures and answered questions from committee members. Michael Teate gave an overview of the scope of services.

The next meeting will be held March 24, 2026, at 9:00 a.m. at the Polk County Administration Building, 330 West Church St., Procurement Conference Room 407(4th Floor), Bartow, Florida 33830. The Selection Committee will score the proposals at this meeting as described in Elevation Level 2, Scoring. This is a public meeting so anyone who is interested in attending may attend.

Meeting was adjourned at approximately 2:50 p.m.

Respectfully submitted,

Tabatha Shirah
Chairperson / Sr. Procurement Analyst