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**PROCUREMENT DIVISION**

January 14, 2026

**To:** Stefanie McQueen, [Stefanie.mcqueen@hdrinc.com](mailto:Stefanie.mcqueen@hdrinc.com); HDR Engineering, Inc.  
Clarence Eng, [clarence.eng@kimley-horn.com](mailto:clarence.eng@kimley-horn.com); Kimley-Horn and Associates, Inc.  
Jeff Roberts, [jeff.roberts@mbakerintl.com](mailto:jeff.roberts@mbakerintl.com); Michael Baker International, Inc.  
Laura Herrscher, [laura.herrscher@stantec.com](mailto:laura.herrscher@stantec.com); Stantec Consulting, Inc.

**Subject:** Notice of Recommendation to Award  
RFP 25-686, I-4 Intermodal Passenger Rail Station Feasibility & Planning Study

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Thank you for your participation in the above referenced RFP. The Selection Committee will request the Transportation Planning Organization (TPO) Board authorize staff to enter into contract negotiations with the highest-ranked Proposer, HDR Engineering, Inc. of Tampa for RFP 25-686. Should negotiations fail with HDR Engineering, Inc., negotiations will be terminated, and staff will begin negotiations with the 2<sup>nd</sup> highest-ranked Proposer, Kimley-Horn and Associates, Inc. Should negotiations fail with Kimley-Horn and Associates, Inc., negotiations will be terminated, and staff will begin negotiations with the 3<sup>rd</sup> highest-ranked Proposer, Stantec Consulting, Inc. Should negotiations fail with Stantec Consulting, Inc., negotiations will be terminated, and staff will begin negotiations with the 4<sup>th</sup> highest-ranked Proposer, Michael Baker International, Inc.

Any actual Proposer who is allegedly aggrieved in connection with the pending award may protest to the Procurement Director, in accordance with the Procurement Policies and Procedures Manual. The procedures can be found at the following link: <https://www.polkfl.gov/business/procurement/protest-procedures/>. In accordance with the Procurement Procedures any person who wishes to file a protest may do so by submitting a protest bond in the amount of \$1,000.00 with their initial Notice of Intent to file a protest prior to **Tuesday, January 20, 2026, at 4:00 p.m.** Failure to follow the bid protest procedure requirements within the time frames prescribed herein as established by Polk County, Florida, shall constitute a waiver of your protest and any resulting claims.

If you should have any questions, please do not hesitate to let me know.

Sincerely,  
*Tabatha Shirah*  
Chairperson / Procurement Analyst