

November 25, 2025

**POLK COUNTY, A POLITICAL SUBDIVISION OF  
THE STATE OF FLORIDA**

**ADDENDUM # 4**

**BID # 25-614, Construction of a New Inspection & Testing Building**

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This addendum is issued to clarify, add to, revise and/or delete items of the Bid Document for this work. This Addendum is a part of the Bid Document and acknowledgment of its receipt shall be noted on the Addendum.

Contained within this addendum: questions/answers and bid receiving date extension.

**The Bid Receiving Date has been extended one (1) week. The revised Bid Receiving Date is Wednesday, December 10, 2025, prior to 2:00 p.m.**

Respectfully,

*Tabatha Shirah*

Sr. Procurement Analyst  
Procurement Division

**This Addendum sheet should be signed and submitted with your bid submittal. This is the only acknowledgment required.**

Signature

Printed Name:

Title:

Company:

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## **BID # 25-614, Construction of a New Inspection & Testing Building**

### **Addendum # 4**

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- Q1:** On Q9 on addendum 1, we asked for a window schedule. This was to see where the window shades are to go, the specs call for both motor-operated and manually operated window shades. Without a window schedule, there is no indication of where the roller shades are to go. Could you provide clarification about the missing window schedule & roller shade locations?
- A1:** Exterior window size and locations are shown on sheets A111A, A111D and A601 and identified as SF-1/ SF-2/ SF-3/ SF-4/ SF-5/SF-6. Note SF-7 & 8 do not require window shades. All windows that require shades are motor operated.
- Q2:** Clarification on the access control discrepancies; E-401 in the bid set and section 87100 in the bid specifications.
- 1) Door 111 (single) to the staff combine shows a Card Reader(CR) next to it but the Door Schedule does not show electrified hardware.
  - 2) Door 104 (single) to storage shows a Keypad(KP) but Door Schedule does not show electrified hardware.
  - 3) Door 102 (double) to storage shows electrified hardware on Door Schedule but does not indicate a CR.
- A2:** 1) Add CR at door 111 on door schedule sheet A-601 and sheet A-111A annotation plan.  
2) Add KP at door 104 on sheet A-111A and sheet A-601 door schedule  
3) Add CR at door 102 sheet E-401  
The Sole Source vendor for Polk County access control systems/card readers is **Specialty Electronic Systems(SES)**. All access control/card reader systems are to be purchased and installed by SES. Bidders shall include all costs for SES in their prime base bid amount. Bidders are responsible for contacting SES for confirmation on required electric strikes, power supplies, and hardware for each CR designation on the plans/specs. It is generally preferred that the CR includes an electronic latch for each CR location. Contact information was provided on Addendum 3, Answer 44.
- Q3:** See C-100 and S-101. They call out different types/ thicknesses to be used for the concrete slabs. Which sheet should we use for pricing this project?
- A3:** Please see Addendum 2, Answer 4.