

RFP 25-625, Engineering Staff Augmentation Services for Land Development

2nd Selection Committee Meeting Minutes

November 6, 2025

Selection Committee Members:

Clinton Howerton, Land Development
Benjamin Ziskal, Land Development
Tim Bearden, Land Development
Richard Benton, Land Development
Darrell Johnson, Supplier Diversity

Staff: Tabatha Shirah, Senior Procurement Analyst
Jason Flucker-Williams, Procurement Analyst
Noah Milov, County Attorney's Office

Attendees: Joshua Carter, Rummel, Klepper & Kahl, LLP
Ron Cauthan, Chastain-Skillman, LLC
Scott Ethier, Dewberry Engineers, Inc.
Shawn LaFata, CivilSurv Design Group, Inc.

The committee convened at 2:03 p.m. All committee members were present. Selection Committee members scored each proposal in alphabetical order using the evaluation criteria and selection process, Elevation Level 2.

The scores are as follows:

Proposer	Score
Rummel, Klepper & Kahl, LLP	86
CivilSurv Design Group, Inc.	83
Dewberry Engineers, Inc.	81
Chastain-Skillman, LLC	78
Kimley-Horn & Associates, Inc.	73
Pennoni Associates, Inc.	72
Bergman Brothers Staffing, Inc.	37

In accordance with the RFP Selection Process Elevation Level 2, the Selection Committee collectively decided to elevate the six (6) highest scored Proposers to Elevation Level 3, Proposer Interviews.

In accordance with Elevation Level 3 (Proposer Interviews), at this interview the Proposer(s) shall make a presentation focusing on the specific trades your firm will augment, how your team's capabilities address the County's needs, and the approach you will take to prioritize the County in scheduling, resources, and project execution. The Selection Committee Members will have an opportunity to inquire about any aspect of the RFP and the Proposers Proposal. Each interview has been scheduled for 25 minutes.

Each Proposer will have 15 minutes for their presentation which will allow for 10 minutes for questions from the Selection Committee. Proposers should ensure that the Project Manager is present and no more than 2 additional personnel for this project are present at the interview.

The interviews have been scheduled for Thursday, November 13, 2025, County Administration Building, Conference Room 413 (4th Floor), 330 West Church Street, Bartow, Florida, as follows:

Proposer	Interview Time
Chastain-Skillman, LLC	1:30 p.m.
CivilSurv Design Group, Inc.	2:00 p.m.
Dewberry Engineers, Inc.	2:30 p.m.
Kimley-Horn & Associates, Inc.	3:00 p.m.
Pennoni Associates, Inc.	3:30 p.m.
Rummel, Klepper & Kahl, LLP	4:00 p.m.

In accordance with Florida Statute 286.0113, all interviews conducted will be exempt from attendance by anyone other than the selection committee. At the end of the last interview, the meeting will be open to the public at 4:30 p.m. and the ranking of firms and recommendation of award will occur in the sunshine.

Meeting was adjourned at approximately 2:48 p.m.

Respectfully submitted,
Tabatha Shirah
Chairperson / Sr. Procurement Analyst