

September 22, 2025

**POLK COUNTY, A POLITICAL SUBDIVISION OF  
THE STATE OF FLORIDA**

**ADDENDUM # 1**

**RFP # 25-652, Engineering Services for Repairs to Circle B Bar Reserve from  
Hurricane Milton**

This addendum is issued to clarify, add to, revise and/or delete items of the Bid Document for this work. This Addendum is a part of the Bid Document and acknowledgment of its receipt shall be noted on the Addendum.

---

Contained within this addendum: additional RFP information, questions and answers received

Additional RFP information has been made available through a folder on the County's FTP site. To receive a copy of the documents, please go the following FTP site: <https://ftp3.polk-county.net>, you will be prompted for a User ID and Password. The User ID is procurevendor and the password is solicitation. After you have logged in to the FTP site, double click on the file folder "**RFP 25-652 Engineering Services for Repairs to Circle B Bar Reserve from Hurricane Milton.zip**", select "Open" or "Save As" to download the Bid documents, drawings, and technical specifications. If you need assistance accessing this website due to ADA or any other reason, please email Brad Howard at [bradhoward@polk-county.net](mailto:bradhoward@polk-county.net).

Respectfully,

*Brad Howard*

Brad Howard  
Sr. Procurement Analyst  
Procurement Division

**This Addendum sheet should be signed and submitted with your  
bid submittal. This is the only acknowledgment required.**

Signature \_\_\_\_\_

Printed Name: \_\_\_\_\_

Title: \_\_\_\_\_

Company: \_\_\_\_\_

# **Bid # 25-652, Engineering Services for Repairs to Circle B Bar Reserve from Hurricane Milton**

## **Addendum # 1**

---

- Q1: This is in reference to Tab 3, Experience, Expertise, Personnel & Technical Resources: Can the projects included in the submittal be ongoing/not yet completed?
- A1: Yes, incomplete projects that meet the size and scope requirements may be submitted for reference purposes.
- Q2: How and when will liquidated damages referenced in the RFP document be specified?
- A2: Liquidated damages will be determined when, and if, they are deemed necessary and in line with the laws and regulations of the State of Florida and Federal Government as specified in the Supplemental Conditions.
- Q3: How will proprietary information be identified to comply with the section on page 21?
- A3: Proposers may identify by labeling the specific areas of their proposal "Proprietary & Confidential". It is the sole responsibility of the Proposer to identify the proprietary & confidential information in their proposal before submitting their proposal. A redacted copy must also be provided prior to a recommendation of award is issued. The redacted copy will be used for public records requests.

As stated below on page 21 of the RFP:

### **"PROPRIETARY INFORMATION**

In accordance with Chapter 119 of the Florida Statutes (Public Records Law), and except as may be provided by other applicable State and Federal Law, all proposers should be aware that Request for Proposals and the responses thereto are in the public domain. However, the proposers are required to identify specifically any information contained in their proposals which they consider confidential and/or proprietary and which they believe to be exempt from disclosure, citing specifically the applicable exempting law. Proposers should provide a redacted copy of proposal with submittal."