

RFP 25-599, Construction Manager at Risk – Medical Examiner Expansion & Renovation

2nd Selection Committee Meeting Minutes

October 28, 2025

Selection Committee Members:

Keith Tate, Facilities Management
Becky Troutman, County Commissioner
John Bohde, County Manager’s Office
Darrell Johnson, Supplier Diversity
Dr. Stephen Nelson, Chief Medical Examiner

Staff: Tabatha Shirah, Senior Procurement Analyst
Jason Flucker-Williams, Procurement Analyst

Attendees: Joe Lewis, Creative Contractor, Inc.
Jack Wood, Register Construction
Becky Miller, Henkelman Construction
Maggie Briggs, CPPI
Jason Rodda, Rodda Construction
Sarah Cox, Springer Voss Construction

The committee convened at 9:00 a.m. All committee members were present. Selection Committee Member Dr. Stephen Nelson recused himself from participating in the scoring meeting. Selection Committee members scored each proposal in alphabetical order using the evaluation criteria and selection process, Elevation Level 2.

The scores are as follows:

Proposer	Score
Rodda Construction, Inc.	93
Creative Contractors, Inc.	83
Henkelman Construction	83
Charles Perry Partners, Inc.	75
Register Construction & Engineering	69
Springer Voss Construction	69
R.C. Stevens Construction Company	57

In accordance with the RFP Selection Process Elevation Level 2, the Selection Committee collectively decided to elevate the four (4) highest scored Proposers to Elevation Level 3, Proposer Interviews.

In accordance with Elevation Level 3 (Proposer Interviews), at this interview the Proposer(s) shall make a presentation focusing on their approach to project. The

Selection Committee Members will have an opportunity to inquire about any aspect of the RFP and the Proposers Proposal. Each interview has been scheduled for 30 minutes. Each Proposer will have 20 minutes for their presentation which will allow for 10 minutes for questions from the Selection Committee. Proposers should ensure that the Project Manager is present and no more than 2 additional personnel for this project are present at the interview. If Proposers have a subject matter expert for the project 1 additional personnel will be allowed.

The interviews have been scheduled for Wednesday, November 5, 2025, County Administration Building, Conference Room 407 (4th Floor), 330 West Church Street, Bartow, Florida, as follows:

Proposer	Interview Time
Charles Perry Partners, Inc.	1:00 p.m.
Creative Contractors, Inc.	1:35 p.m.
Henkelman Construction	2:10 p.m.
Rodda Construction, Inc.	2:45 p.m.

In accordance with Florida Statute 286.0113, all interviews conducted will be exempt from attendance by anyone other than the selection committee. At the end of the last interview, the meeting will be open to the public at 3:15 p.m. and the ranking of firms and recommendation of award will occur in the sunshine.

Meeting was adjourned at approximately 9:20 a.m.

Respectfully submitted,
Tabatha Shirah
Chairperson / Sr. Procurement Analyst